

**BOARD OF SELECTMEN  
MEETING MINUTES  
August 22, 2016**

**PRESENT:** SEAN P. MURPHY, CHAIRMAN: CHAD R. BENNETT, PRISCILLA R. LINDQUIST, SELECTMAN: SALLY THERIAULT, ADMINISTRATIVE ASSISTANT TO BOARD OF SELECTMEN

**Visitors:** N. Gallo, Chief Beaudoin, J. Mesa-Tejada and P. Williams (Tri Towne News).

**Public Announcements**

- Compost bins are available at the Town Offices. The cost for each bin is \$50 each.
- Waste Oil, car batteries and thermostats are collected at the Town Garage on the first and third Saturdays of the month, 8 am to 1 pm. Books may be dropped off anytime.

**Visitors Comment**

Mr. Mesa-Tejada- He noted that he was recently appointed to the Town Administrator Committee and wanted to know if there would be expectations or a charge given to the committee or were there any preconceived notions amongst the Selectmen. He asked if they would be independent or follow a specific charge. Chairman Murphy presented the other two members with a list of objectives for them to review. Selectman Bennett suggested that under #4 to add' and to set salary range". Chairman Murphy responded to Mr. Mesa-Tejada that he is hoping that the committee determines the need and how to do the task and then report back to the Selectmen. Selectman Lindquist stated that she wants the committee to come back and tell the Selectmen what they think is the best avenue for the town. Overall they agreed that they are looking for the results that tell them the direction to go.

**Selectman Lindquist motioned to accept the directive as amended and forward to the Town Administrator Committee. The motion was seconded by Selectman Bennett. The motion passed with two in favor (PL, CB) and one abstained (SM) 2-0-1**

**Department Heads**

**Police Department- Chief Beaudoin**

Chief Beaudoin was present to ask the Selectmen if Lt. Frazier's clothing allowance could be increased to be in line with the Union Contract. The 2016 contract increased the uniform allowance from \$850 to \$950. Chief Beaudoin noted that Lt. Frazier is the only full time nonunion member.

**Selectman Bennett motioned to increase the Uniform Allowance for Lt. Frazier to \$950 per year. Selectman Lindquist seconded the motion. The motion passed unanimously (3-0)**

Chief Beaudoin stated that he received confirmation from the NH Police Academy that Adam Dyer passed the physical test. He will now do three weeks of field training whereas he has been out of a car for 6 months and should be on patrol by the start of October.

**New Business**

**2016-2017 Budget Schedule-** the proposed schedule was adopted as presented.

**Selectman Lindquist motioned to accept the budget schedule as presented on August 22<sup>nd</sup>.**

**Selectman Bennett seconded the motion. The motion passed unanimously.**

MS-1- There was a request to file an extension for the reporting deadline of September 1<sup>st</sup>. The utility rates have not come in and the State of NH values are also not available. If the rate becomes available prior to the date, the Selectmen will be notified to come in and sign the MS-1. The extension will be available to submit if that doesn't happen.

**Selectman Lindquist motioned to file an extension on the MS-1 for 30 days. Selectman Bennett seconded the motion. The motion passed unanimously (3-0).**

### **Old Business**

#### **Liaison Reports**

**Selectman Lindquist-** No updates

**Selectman Bennett-** No updates

**Chairman Murphy- Highway Dept.**

At a previous meeting there were concerns regarding the work done on Emerson Avenue and the Selectmen wanted to know if Brox would warranty the work especially along the edges. They submitted a warranty for the work that was good for one year from August 3, 2016. (This will be filed in the Brox Industries Accounts Payable folder). There is an issue with having a Geo Technological person take a look at the work from Brox because they don't have one on staff. Selectman Bennett said that the town should put together the specifications and contact 2-3 firms and get the cost to do the work as in the specs and keep Brox out of it. Chairman Murphy stated that he would talk with Mr. Worthen.

### **AA Report:**

There was no report, but it was noted that the Anticipated Revenues (MS434) was sent to the Department of Revenue.

### **Activity Log**

Ms. Theriault reviewed the activity log, no changes were made.

### **Re- Appointments/Appointments**

Call for candidates:

- o Ordway Park, full members and alternates – monthly meeting
- o Recycling and Waste Disposal Committee – monthly meeting
- o Recreation Commission, alternate member – monthly meetings
- o Trustees of the Trust Funds, alternate members – meetings as needed
- o Town Administrator Committee – meetings as needed
- o Zoning Board of Adjustment, alternate member – monthly meeting

There was a request from Jaye Dimando to be appointed to the Town Administrator Committee.

**Selectman Lindquist motioned to appoint Jaye Dimando to the Town Administrator Committee.**

**Selectman Bennett seconded the motion. The motion passed unanimously (3-0).**

### **Correspondence**

There was a request from Town Council for the Selectmen to decide if they want to be served if/when Fairpoint files their abatement request. There was an issue last year and Town Counsel suggested that they be served on this particular case. All three members were okay with Town Counsel being served by Fairpoint.

### **Visitors Comments**

There were none

**Selectman Lindquist motioned to go into nonpublic session under RSA 91 A: 3II (c) reputation at 7:30 pm. Selectman Bennett seconded the motion.**

**Roll call vote: Selectman Lindquist, yes; Selectman Bennett, yes; Selectman Murphy, yes.**

Resident RE: Map 17 lot 80 and Map 6 lot 32 subplot 35

The resident was in and explained to the Selectmen that he had fallen behind on his taxes and was looking for some form of relief from the Selectmen. It was noted by the Town Clerk/Tax Collector that the resident does make payments when he can and that so far year to date he has paid \$3,754.43 in

interest payments. The Selectmen agreed to reduce the current interest rate in ½ and to look at it in 2017 to see where things stand. The resident thanked the Selectmen and left at 7:35 pm.

**Selectman Lindquist motioned to come out of nonpublic session under RSA 91 A: 3II (c) reputation at 7:35 pm. Selectman Bennett seconded the motion.**

**Roll Call vote: Selectman Lindquist, yes; Selectman Bennett, yes; Selectman Murphy, yes:**

**Selectman Lindquist motioned to go into nonpublic session at 7:35 pm under RSA 91 A: 3II (e) litigation. Selectman Bennett seconded the motion.**

**Roll call vote: Selectman Lindquist, yes; Selectman Bennett, yes; Selectman Murphy, yes.**

Kris Emerson was present. Mr. Emerson updated the Selectmen about a code enforcement issue at 110 Eagle Road. Mr. Emerson noted that the issue has been given a court day in November. There is a possibility that the trailers will be removed by then and the Selectmen would need to decide if they want to continue with the court day. The Selectmen agreed to continue the process by going to court and attempt to recoup the fees that have been spend on this case (through 7/31 roughly \$4800) even if the trailers are removed. Mr. Emerson noted that a code enforcement lien can be placed on the property and has the same status as a town lien.

Depot Development- Selectman Bennett asked Mr. Emerson where things are regarding the deliveries during hours not allowed. Mr. Emerson responded that the complaints are few and far between for Town Counsel to prevail in court. Selectman Bennett stated that there is consistency in the deliveries which would be a pattern, but the information needs to make it to the office to track. It would need a month of complaints logged.

Mr. Emerson left at 7:45 pm

**Selectman Lindquist motioned to come out of nonpublic session under RSA 91 A: 3II (e) litigation at 7:45 pm. Selectman Bennett seconded the motion.**

**Roll Call vote: Selectman Lindquist, yes; Selectman Bennett, yes; Selectman Murphy, yes:**

Selectman Bennett asked for an update regarding the issues he brought up about the paving on Emerson Avenue. Selectman Bennett stated that there was a bump now in the area where the sink whole was. He also asked about the culvert. He stated that he heard it was a galvanized culvert that had collapsed. He pointed out that the town should be swapping out all the steel culverts and change them to the PVC type. Selectman Bennett stated that the culverts along Emerson should have been checked and changed out prior to the road work getting done. Chairman Murphy responded that the Road Agent reported that he did go through and inspect them prior, but this one didn't look like there was an issue. There was a concern about fixing the seams and who was responsible for that. The RFP/contract was very vague and doesn't speak to it. Chairman Murphy noted that the company was coming back this week to do work on the swales and driveways. Selectman Bennett stated that there was still an issue at Steeplechase that needs to be corrected. He noted the dirt is loose in the area and will not hold up. The BOS discussed preparing a specification for Geotechnical Services to do the compaction test and the core samples with a density test. The Selectmen will have the Road Agent put one together and Selectman Bennett will put one together. It will be reviewed and then a few companies will be contacted to get a cost. Selectman Lindquist asked what would happen if the tests come back and the job was not done correctly. Selectman Bennett said then the company that did the compaction would need to correct it. Selectman Bennett said that doing the core samples should be a standard for any road work and should be in the NH standards. He stated state that Derry has it in their standards.

Chairman Murphy said that he had been questioned about an issue in the Building Department and it has been looked into. The person complaining was not willing to put it in writing.

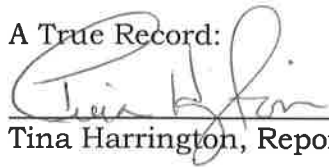
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**Selectman Lindquist motioned to adjourn at 8:15 pm. Selectman Bennett seconded the motion. The motion passed unanimously.**

A True Record:

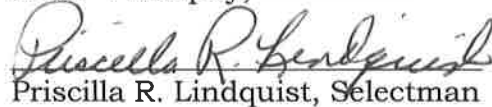


Tina Harrington, Reporting Secretary

Approved By:



Sean P. Murphy, Chairman



Priscilla R. Lindquist, Selectman

Chad R. Bennett, Selectman